



Kenai Peninsula Fair
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KENAI PENINSULA FAIR VENDOR INFORMATION

Fair Dates: August 17, 18 & 19th 2012

Ticket gate hours: Fri. & Sat. 9:30 am to 7:00 pm, Sun. 9:30 am to 4:00 pm

Vendor Hours: Fri. & Sat. 10 am-9 pm, Sun. 10 am-5 pm

*****ALL VEHICLES MUST BE OFF THE GROUNDS BY 9 AM EACH MORNING.**

See rules below.

Please note that there are different hours for the gate and vendors to accommodate 4-H scheduling. The buildings will remain locked until 10 am.
Only the vendors will be allowed into the buildings.

**Security will be walking the grounds from 9pm to 9am beginning Thursday at 9pm ending on Sunday at 9am.
You will be responsible for your own security during fair hours.**

Please read the following information carefully before submitting a booth application. Complete the application, fee chart and map.

Your booth will be reserved for you when payment is received.

When you check in, you will receive two vendor passes and a map showing the location of your booth.

FAIR POLICIES: ALL BOOTHS

1. In an effort to provide more parking for our patrons, the fair will no longer be providing vendor parking or camping. We have arranged with Alaskan Angler RV Park for a reduced camping rate of \$25 per night with full hook up and a shuttle to and from the fairgrounds. The shuttle will run several times daily from the RV Park to the fair. Their number is 567-3393. Parking will be available in regular fair parking lots during the fair, but you will be charged \$3 per day and there will be no overnight parking.
2. Booth set-up may be Wednesday, between the hours of 3:00 pm and 8:00 pm with prior manager's approval.
3. Booth set-up is on Thursday between the hours of 9:00 am & 9:00 pm. The fair office closes at 9pm Thursday evening and will reopen at 8am Friday morning. Fair personnel will be unavailable when the office is closed.
4. **NO SET-UP on fair days, Friday, Saturday or Sunday.**
5. Booths may open Thursday at their own discretion.
6. Cancellations must be made prior to August 1 for a full refund. Unless No shows as of 7pm Thursday evening will forfeit space and rental fee.
7. Each booth renter will be responsible for their own set-up, supplies and tools. This includes extension cords, if needed.
8. Everyone is required to keep their booths open during all scheduled fair hours. These rules will be enforced and penalties may be incurred.
9. **VEHICLE TRAFFIC IS PERMITTED ON THE GROUNDS DURING THE HOURS OF 10PM TO 11PM AND 7AM TO 9AM DAILY. NO OTHER VEHICLE TRAFFIC WILL BE ALLOWED.**
10. **THERE IS NO VENDOR PARKING ON THE GROUNDS.*** Vehicles will be towed at owners expense.**
11. Booth dismantling may begin AFTER 5 pm on Sunday. **HOWEVER, NO VEHICLES WILL BE ALLOWED TO MOVE ON THE GROUNDS UNTIL 6 PM.**
12. **YOU MUST CLEAN UP YOUR OWN SPACE AND BRING YOUR GARBAGE TO THE DUMPSTERS PROVIDED AT THE SOUTH SIDE OF THE GROUNDS.**
13. We pride ourselves in promoting a "Family Fair" environment; we expect that booths sell only products in good taste. The Fair Assoc. reserves the right to approve all merchandise sold at the fair. Please help us by not bringing anything to sell that would be in questionable taste.
14. **THE SALE OF BOMB BAGS, SILLY STRING & CANDY CIGARETTES IS PROHIBITED.**
15. Proof of Liability Insurance is required for all food booths and attractions. Please send a copy with your application. If a vendor does not carry their own liability insurance, it may be purchased upon request through the Fair Association's policy for \$75. The application for this insurance may be denied if the request is not received by August 1 or if our insurance company denies your coverage.
16. **Management reserves the right to relocate booths based on best flow for the grounds.**

Food and Attraction Vendors Policies:

FOOD VENDORS

1. You are **REQUIRED** to provide a copy of your Certificate of Insurance. Please send a copy with your application.
2. You are required to obtain an AK DEC Temporary Food Permit. Their phone number is (907) 262-5210. You must post your permit in your booth and show it to fair staff upon request.
3. We reserve the right to deny duplication of food items, (for example, not more than one booth can sell hamburgers).
4. Food booth locations are assigned by fair management. Requests will be considered, but not guaranteed.
5. Vendors are responsible for taking their garbage to the dumpsters on the south side of the grounds.
6. We do not have any potable water available at this time. You will need to provide your own potable water.



ATTRACTION VENDORS (Rides & Games)

1. You are **REQUIRED** to provide a copy of your Certificate of Insurance. Please send a copy with your application. If a vendor does not carry their own liability insurance, it may be purchased upon request through the Fair Association's policy for \$75. The application for this insurance may be denied if the request is not received by August 1 or if our insurance company denies coverage.
2. Attraction vendors are expected to pay **15% of gross sales** to the fair.
3. You will be asked to mail your payments to the fair no later than Sept. 30th.
4. Please submit a **\$100 deposit** with your application.

